



**CITY OF CLEWISTON**  
**115 West Ventura Avenue**  
**Clewiston, Florida 33440**

## **BUDGET WORKSHOP AGENDA**

**Monday, July 24, 2023 – 2:00 p.m.**

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### **Call Meeting to Order**

### **Prayer and Pledge of Allegiance**

### **Additions/Deletions/Changes and Approval of the Agenda**

### **Public Comments**

- 1. Police Department Operating and Capital Improvement Plan Budget**
- 2. Animal Services Operating and Capital Improvement Plan Budget**
- 3. Fire Department Operating and Capital Improvement Plan Budget**
- 4. Community Development Department Operating and Capital Budget**
- 5. Other Budget Updates**
- 6. Commission Comments and Discussion**

### **Adjournment**

The City of Clewiston is an equal opportunity provider and employer.

City Hall is wheelchair accessible and accessible parking spaces are available. Accommodation requests or interpretive services must be made 48 hours prior to the meeting. Please contact the City Clerk's office at (863) 983-1484, extension 105, or FAX (863) 983-4055 for information or assistance.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, the person will need a record of the proceedings, and that, for such purpose, the person may need to ensure a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

I, the undersigned authority, do hereby certify the above Notice of Meeting of the City Commission of the City of Clewiston is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice at the front and rear entrances of City Hall, a place convenient and readily accessible to the general public at all times.

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Mary K. Combass, City Clerk



# City of Clewiston

## Budget Workshop July 24, 2023

Clewiston Police Department

Clewiston Animal Control

Clewiston Fire Department

Community Development Department



## FY 2023-2024 Budget Proposal

DATE: June 20, 2023

TO: Randy Martin, Clewiston City Manager

SUBJECT: Police Department Detective Staffing Proposal for Fiscal Year 2023-2024

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### Summary

The Clewiston Police Department is a full-service law enforcement agency, currently under contract with the Commission for Florida Law Enforcement Accreditation, Inc., serving the residents and visitors of Clewiston with 16 sworn law enforcement officers. One of those sworn officer positions is allocated as a detective.

The detective position is primarily responsible for all felony investigations, complex misdemeanor investigations, death investigations, and applicant background investigations (including all city employee applicants). In addition to these primary responsibilities, a detective position must coordinate needed narcotics investigations, Internet Crimes Against Children (ICAC) investigations, and assist road patrol officers with subpoenas and search warrants.

As you may know, technology is being used more and more by today's criminals. The use of a cellphone is present in almost every crime, as well as computers, and other smart devices. There is an expectation by our State Attorney's Office and every jury that we will pursue any and all evidence possible which at times can be technology extensive. Our agency had an investigation recently conclude that involved more than 40 computer devices. To search and obtain evidence, each one of these devices needed search warrants and subpoenas prior to the time-consuming searching and analyzing of content. Fraud cases are some of the most time consuming cases that we work as they almost always involve technology, from computer-related crimes to telephone scams. Although many crime categories lowered from 2021 to 2022, in that single year, our agency experienced a 40% increase in reported fraud cases.

A historical look at the number of detectives at the police department revealed as many as four sworn officers were assigned at a time. The following represents groups of officers/detectives that were acting in a detective capacity at the same time.

Curtis Clay Julius Taylor Darren McNeil	Steve Chamberlain Curtis Clay Julius Taylor	Curtis Clay Julius Taylor Clifton Green Jennifer Diaz	Clifton Green Jennifer Diaz Tiffany Arnold Curtis Clay	Jennifer Diaz Tiffany Arnold	Tiffany Arnold Jennifer Diaz Shannon Bell
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There are police reports and other documentation to suggest that some of the above-named detectives also held rank such as Detective Sergeant. Discussion with City Clerk Kathy Combass revealed that there was only one allocated position for detective during the above times, none of which was a Detective Sergeant. Therefore, we can conclude these were internal duty-reassignments - leaving the road patrol function short-staffed, reducing that service level and potentially creating officer safety issues.

As you can see from the above, prior police administrations recognized the need to have more than one detective. Now, with the increase in workload and cases being more time-intensive than the past, having one detective handle the workload has created a situation where proactive investigations such as narcotics and other covert investigations are not occurring frequently, if at all. In addition, the agency has an existing mutual aid agreement to participate in the ICAC task force. These investigations can be very time-consuming as they are technology-based. We currently have a patrol officer working on these cases on a part-time basis. However, we have been notified that she will be leaving our agency soon to take employment with the Cape Coral Police Department. This will leave our sole detective with an even greater workload. Between the required training, case review, case investigation and report preparation, we estimate these investigations to take more than 300 hours per year.

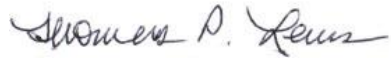
The Police Department is recommending the addition of a sworn FTE (full-time equivalent employee). If approved, a current officer would be selected as a second full-time detective and the new FTE as his/her replacement on patrol. This addition will not only assist in the sharing of detective workload, but it will also permit the ability to conduct better suspect interviews (utilizing two detectives), increase our closure/solve rate, increase proactive investigations such as narcotics, and create another opportunity for officer growth to help in keeping the attrition rate low. In addition, it will also allow the department to have one more sworn resource on dayshift in the event of active assailant or any other need where patrol needs assistance.

### Financial Impact

Detective Position					
Estimated Annual Hours	Rate of Pay (Hourly)	Annual Payroll – Regular Hours	Estimated Overtime Hours	Overtime Rate of Pay (Hourly)	Total Estimated Annual Payroll
2236	\$20.52	\$45,883	152	\$30.78	\$50,561

Including estimated benefits for FY 2023-24 (\$34,771), the salary of \$50,561 reflects \$85,332 in personnel costs.

Based on the above, it is the police department's recommendation that the City of Clewiston approve funding for the addition of a Detective position beginning in FY 2023-2024.

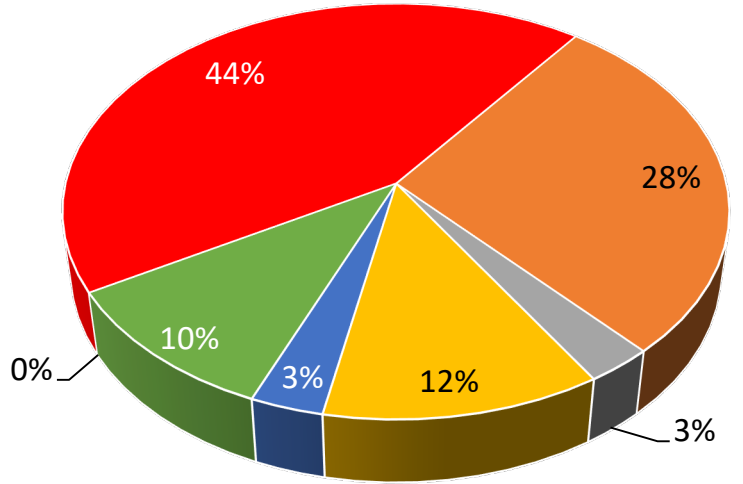
A handwritten signature in cursive script that reads "Thomas P. Lewis".

Thomas Lewis, Chief of Police

CC: File

# Police Department

2023-2024 Proposed Budget



- Salaries & Wages
- Benefits
- Contractual Services
- Operating Expenditures
- Repair & Maintenance
- Capital
- Transfers

Public Safety – Police Department	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Variation
Salary & Wages	1,124,280	1,124,998	1,254,499	129,501
Benefits	635,656	661,620	805,431	143,811
Contractual Services	49,235	69,554	82,730	13,176
Operating Expenditures	203,916	319,780	344,234	24,454
Repair & Maintenance	74,990	84,990	90,490	5,500
Capital	531,154	197,339	299,888	102,549
Transfers	56,009	0	0	0
<b>TOTAL</b>	<b>2,675,240</b>	<b>2,458,281</b>	<b>2,877,272</b>	<b>418,991</b>

Employee Data	
Currently Full-time	25 - Includes 17 Certified Police Officers & 4 dispatchers
New Requests	1 – Certified Police Officer for Investigations



City of Clewiston  
 Proposed Budget  
 Fiscal Year 2023-2024

## Police Department

Salaries and Wages		2022-2023 Budget	2023-2024 Proposed	Variation
001-4040-512000	Regular Salaries	1,009,638	1,127,649	118,011
001-4040-512005	Appreciation & 24 Hr.	14,367	16,698	2,331
001-4040-513000	Special Detail	20,000	20,000	0
001-4040-514000	Overtime Salaries	80,993	90,152	9,159
<b>Totals:</b>		<b>1,124,998</b>	<b>1,254,499</b>	<b>129,501</b>

Benefits		2022-2023 Budget	2023-2024 Proposed	Variation
001-4040-521000	Taxes – FICA	86,062	95,969	9,907
001-4040-522000	Retirement Contribution	247,982	319,404	71,422
001-4040-522500	457 Match	29,899	33,409	3,510
001-4040-523000	Insurance – Health	236,139	283,340	47,201
001-4040-523001	Insurance – Dental	10,866	15,015	4,149
001-4040-523002	Insurance – Life	7,348	8,035	687
001-4040-523003	Insurance – AD & D	735	804	69
001-4040-524000	Worker’s Compensation	37,108	43,330	6,222
001-4040-526000	Long Term Disability Ins.	5,481	6,125	644
<b>Totals:</b>		<b>661,620</b>	<b>805,431</b>	<b>143,811</b>



City of Clewiston  
Proposed Budget  
Fiscal Year 2023-2024

## Police Department

Contractual Services		2022-2023 Budget	2023-2024 Proposed	Variation
001-4040-531100	Legal Service	4,000	4,000	0
001-4040-531300	Medical Services	4,750	4,750	0
001-4040-531500	Other Professional Services	1,000	1,000	0
001-4040-534000	Other Contractual Services	59,804	72,980	13,176
<b>Totals:</b>		<b>69,554</b>	<b>82,730</b>	<b>13,176</b>





City of Clewiston  
 Proposed Budget  
 Fiscal Year 2022-2023

## Police Department

Operating		2022-2023 Budget	2023-2024 Proposed	Variation
001-4040-540000	Travel & Per Diem	26,250	29,250	3,000
001-4040-540500	Registration/Trng Fees	25,300	33,700	8,400
001-4040-541000	Telephone	29,039	28,629	-410
001-4040-543000	Utilities	26,000	27,000	1,000
001-4040-545000	Insurance	27,763	36,092	8,329
001-4040-548000	Promotional Activities	5,500	8,000	2,500
001-4040-551205	Explorers' Expenses	2,500	2,500	0
001-4040-551206	Shop with a Cop Program	0	0	0
001-4040-552100	Fuel	100,000	100,000	0
001-4040-552500	Uniforms	11,250	13,200	1,950
001-4040-552700	Operating Supplies	63,178	61,363	-1,815
001-4040-552800	Investigative Funds	2,000	2,000	0
001-4040-554100	Dues & Memberships	1,000	2,500	1,500
<b>Totals:</b>		<b>319,780</b>	<b>344,234</b>	<b>24,454</b>



City of Clewiston  
 Proposed Budget  
 Fiscal Year 2022-2023

## Police Department

Repair & Maintenance		2022-2023 Budget	2023-2024 Proposed	Variation
001-4040-546000	Maintenance – Grounds	3,000	3,500	500
001-4040-546100	Maintenance – Buildings	10,000	10,000	0
001-4040-546101	Maintenance Project	0	0	0
001-4040-546200	Maint. – Mach. & Equip.	16,990	16,990	0
001-4040-546500	Maint. - Vehicles	55,000	60,000	5,000
<b>Totals:</b>		<b>84,990</b>	<b>90,490</b>	<b>5,500</b>

Capital Requested (Item & Description)	001-4040-563000/001-4040-564000	Cost
Department Armory		3,000
Interview Room		5,000
New Roof		132,000
Replace A/C Unit		8,000
2 Marked Patrol Units for Fleet		141,888
VHF Radios and Repeater (EOC Upgrade/Equipment)		10,000
<b>Total:</b>		<b>299,888</b>



City of Clewiston, FL

# Budget Worksheet

## Account Summary

For Fiscal: 2022 - 2023 Period Ending: 05/31/2023

		Defined Budgets						
		2020 - 2021	2020 - 2021	2021 - 2022	2021 - 2022	2022 - 2023	2022 - 2023	2022 - 2023
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	Preliminary
								2023 - 2024
<b>Expense</b>								
<b>Fund: 001 - GENERAL FUND</b>								
<b>Category: 52 - Public safety</b>								
<b>Department : 4040 - Police Department</b>								
<b>SubCategory: 510 - Salaries and Wages</b>								
<a href="#">001-4040-512000</a>	Regular Salaries	929,174.00	825,382.74	926,929.00	809,609.99	1,009,638.00	665,658.83	1,127,649.00
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DRAFT 23-24	2023-2024	1. New Position Request Certified Police Officer for Investigation Purposes 16-H \$50,961 Total expense with benefits and estimated over-time - \$85,332						
<a href="#">001-4040-512005</a>	Appreciation & 24 Hr.	11,567.00	0.00	10,050.00	0.00	14,367.00	0.00	16,698.00
<a href="#">001-4040-513000</a>	Special Detail	61,140.00	85,643.20	108,720.00	23,315.70	20,000.00	11,965.70	20,000.00
<a href="#">001-4040-514000</a>	Overtime Salaries	77,442.00	157,131.03	78,581.00	188,300.65	80,993.00	149,788.66	90,152.00
<b>SubCategory: 510 - Salaries and Wages Total:</b>		<b>1,079,323.00</b>	<b>1,068,156.97</b>	<b>1,124,280.00</b>	<b>1,021,226.34</b>	<b>1,124,998.00</b>	<b>827,413.19</b>	<b>1,254,499.00</b>
<b>SubCategory: 520 - Benefits</b>								
<a href="#">001-4040-521000</a>	Taxes-FICA	82,568.00	79,969.35	86,007.00	76,903.02	86,062.00	61,796.75	95,969.00
<a href="#">001-4040-522000</a>	Retirement Contribution	226,501.00	194,970.66	221,620.00	187,100.44	247,982.00	165,693.71	319,404.00
<a href="#">001-4040-522500</a>	457 Match	27,563.00	7,586.85	27,418.00	10,889.21	29,899.00	10,414.21	33,409.00
<a href="#">001-4040-523000</a>	Insurance-Health	212,301.00	170,177.36	239,793.00	147,051.41	236,139.00	139,202.21	283,340.00
<a href="#">001-4040-523001</a>	Insurance - Dental	11,010.00	8,700.24	10,316.00	8,325.77	10,866.00	7,001.83	15,015.00
<a href="#">001-4040-523002</a>	Insurance - Life	5,085.00	4,121.41	6,624.00	5,099.46	7,348.00	4,162.26	8,035.00
<a href="#">001-4040-523003</a>	Insurance - AD & D	636.00	504.39	662.00	509.71	735.00	416.21	804.00
<a href="#">001-4040-524000</a>	Worker's Compensation	37,783.00	36,453.00	38,189.00	35,124.00	37,108.00	24,736.00	43,330.00
<a href="#">001-4040-526000</a>	Long Term Disability Ins.	4,765.00	3,825.67	5,027.00	3,875.57	5,481.00	3,170.92	6,125.00
<b>SubCategory: 520 - Benefits Total:</b>		<b>608,212.00</b>	<b>506,308.93</b>	<b>635,656.00</b>	<b>474,878.59</b>	<b>661,620.00</b>	<b>416,594.10</b>	<b>805,431.00</b>

**Budget Worksheet**

**For Fiscal: 2022 - 2023 Period Ending: 05/31/2023**

**Defined Budgets**

		<b>2020 - 2021</b>	<b>2020 - 2021</b>	<b>2021 - 2022</b>	<b>2021 - 2022</b>	<b>2022 - 2023</b>	<b>2022 - 2023</b>	<b>Preliminary</b>
		<b>Total Budget</b>	<b>Total Activity</b>	<b>Total Budget</b>	<b>Total Activity</b>	<b>Total Budget</b>	<b>YTD Activity</b>	<b>2023 - 2024</b>
<b>SubCategory: 530 - Contractual Services</b>								
<a href="#">001-4040-531100</a>	Legal Service	2,000.00	0.00	2,000.00	0.00	4,000.00	0.00	4,000.00
<a href="#">001-4040-531300</a>	Medical Services	2,000.00	702.00	2,000.00	0.00	4,750.00	550.00	4,750.00
<a href="#">001-4040-531500</a>	Other Professional Serv	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00
<a href="#">001-4040-534000</a>	Other Contractual Serv	52,000.00	59,541.59	44,235.00	38,973.46	59,804.00	13,086.06	72,980.00
<b>SubCategory: 530 - Contractual Services Total:</b>		<b>57,000.00</b>	<b>60,243.59</b>	<b>49,235.00</b>	<b>38,973.46</b>	<b>69,554.00</b>	<b>13,636.06</b>	<b>82,730.00</b>
<b>SubCategory: 540 - Operating Expenditures</b>								
<a href="#">001-4040-540000</a>	Travel & Per Diem	8,000.00	3,726.67	8,000.00	8,786.88	26,250.00	9,371.58	29,250.00
<a href="#">001-4040-540500</a>	Registration/Trng Fees	9,000.00	5,380.31	12,000.00	7,021.00	25,300.00	11,269.20	33,700.00
<a href="#">001-4040-541000</a>	Telephone	16,500.00	29,380.98	36,158.00	21,738.25	29,039.00	15,230.24	28,629.00
<a href="#">001-4040-542000</a>	Postage & Freight	0.00	76.80	0.00	280.23	0.00	201.61	
<a href="#">001-4040-542500</a>	Safety	0.00	524.20	0.00	95.26	0.00	288.54	
<a href="#">001-4040-543000</a>	Utilities	24,000.00	21,240.25	23,000.00	24,175.27	26,000.00	17,089.28	27,000.00
<a href="#">001-4040-545000</a>	Insurance	21,371.00	21,064.00	24,363.00	24,340.00	27,763.00	16,287.50	36,092.00
<a href="#">001-4040-548000</a>	Promotional Activities	3,000.00	427.33	3,479.00	1,028.31	5,500.00	1,116.62	8,000.00
<a href="#">001-4040-551205</a>	Explorers' Expenses	0.00	1,360.00	0.00	7,394.98	2,500.00	4,950.69	2,500.00
<a href="#">001-4040-551206</a>	Shop with a Cop Program	0.00	0.00	4,916.00	4,824.85	0.00	4,726.98	
<a href="#">001-4040-552100</a>	Fuel	45,000.00	55,850.77	60,000.00	72,859.09	100,000.00	50,966.86	100,000.00
<a href="#">001-4040-552500</a>	Uniforms	15,000.00	15,503.39	12,000.00	23,472.36	11,250.00	8,970.04	13,200.00
<a href="#">001-4040-552700</a>	Operating Supplies	18,000.00	22,407.72	18,000.00	25,734.45	63,178.00	27,570.21	61,363.00
<a href="#">001-4040-552800</a>	Investigative Funds	2,000.00	887.93	1,000.00	0.00	2,000.00	130.98	2,000.00
<a href="#">001-4040-554100</a>	Dues & Memberships	1,000.00	805.00	1,000.00	340.00	1,000.00	2,742.95	2,500.00
<b>SubCategory: 540 - Operating Expenditures Total:</b>		<b>162,871.00</b>	<b>178,635.35</b>	<b>203,916.00</b>	<b>222,090.93</b>	<b>319,780.00</b>	<b>170,913.28</b>	<b>344,234.00</b>
<b>SubCategory: 550 - Repair and Maintenance</b>								
<a href="#">001-4040-546000</a>	Maintenance - Grounds	4,000.00	5,876.36	3,000.00	4,304.08	3,000.00	1,900.21	3,500.00
<a href="#">001-4040-546100</a>	Maintenance - Buildings	10,000.00	17,267.36	10,000.00	12,918.88	10,000.00	10,090.89	10,000.00
<a href="#">001-4040-546101</a>	Maintenance Project	0.00	0.00	15,000.00	16,530.74	0.00	3,800.00	
<a href="#">001-4040-546200</a>	Maint.-Mach. & Equip.	67,960.00	67,847.59	16,990.00	20,534.18	16,990.00	14,942.62	16,990.00
<a href="#">001-4040-546500</a>	Maint. - Vehicles	30,000.00	61,261.48	30,000.00	41,264.82	55,000.00	51,229.54	60,000.00
<b>SubCategory: 550 - Repair and Maintenance Total:</b>		<b>111,960.00</b>	<b>152,252.79</b>	<b>74,990.00</b>	<b>95,552.70</b>	<b>84,990.00</b>	<b>81,963.26</b>	<b>90,490.00</b>
<b>SubCategory: 560 - Capital Outlay</b>								
<a href="#">001-4040-562000</a>	Buildings	0.00	0.00	0.00	39.98	0.00	0.00	

Budget Worksheet

For Fiscal: 2022 - 2023 Period Ending: 05/31/2023

Defined Budgets

		2020 - 2021 Total Budget	2020 - 2021 Total Activity	2021 - 2022 Total Budget	2021 - 2022 Total Activity	2022 - 2023 Total Budget	2022 - 2023 YTD Activity	Preliminary 2023 - 2024
<a href="#">001-4040-563000</a>	Improvements O/T Bldgs.	0.00	0.00	18,316.00	5,931.76	0.00	18,861.70	148,000.00
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DRAFT 23-24	2023-2024	1. Dept. Armory - \$3,000 2. Create Interview Room - 5,000 3. New roof - 132,000 4. Replace A/C Unit - 8,000						
<a href="#">001-4040-563013</a>	ARPA Funded Project	0.00	0.00	0.00	0.00	60,000.00	16,809.98	
<a href="#">001-4040-564000</a>	Machinery & Equipment	331,058.00	289,527.67	512,838.00	512,837.45	24,000.00	37,219.79	151,888.00
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DRAFT 23-24	2023-2024	1. Fleet vehicles (2 Marked Units) - \$141,888 2. VHF Radios and Repeater (EOC Upgrade/Equipment) - \$10,000						
<a href="#">001-4040-564002</a>	ARPA Funded Capital Equipment	0.00	0.00	0.00	0.00	113,339.00	83,306.00	
	<b>SubCategory: 560 - Capital Outlay Total:</b>	<b>331,058.00</b>	<b>289,527.67</b>	<b>531,154.00</b>	<b>518,809.19</b>	<b>197,339.00</b>	<b>156,197.47</b>	<b>299,888.00</b>
	<b>SubCategory: 590 - Transfers</b>							
<a href="#">001-4040-592000</a>	Contingent Expenses	0.00	0.00	3,509.00	0.00	0.00	0.00	
<a href="#">001-4040-592002</a>	Pay to Capital Reserve	0.00	0.00	52,500.00	0.00	0.00	0.00	
	<b>SubCategory: 590 - Transfers Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>56,009.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Department : 4040 - Police Department Total:</b>	<b>2,350,424.00</b>	<b>2,255,125.30</b>	<b>2,675,240.00</b>	<b>2,371,531.21</b>	<b>2,458,281.00</b>	<b>1,666,717.36</b>	<b>2,877,272.00</b>
	<b>Category: 52 - Public safety Total:</b>	<b>2,350,424.00</b>	<b>2,255,125.30</b>	<b>2,675,240.00</b>	<b>2,371,531.21</b>	<b>2,458,281.00</b>	<b>1,666,717.36</b>	<b>2,877,272.00</b>
	<b>Category: 88 - Principal Retirement</b>							
	<b>Department : 4040 - Police Department</b>							
	<b>SubCategory: 571 - Principal</b>							
<a href="#">001-4040-571000</a>	Principal	58,970.00	59,468.36	0.00	0.00	0.00	0.00	
	<b>SubCategory: 571 - Principal Total:</b>	<b>58,970.00</b>	<b>59,468.36</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Department : 4040 - Police Department Total:</b>	<b>58,970.00</b>	<b>59,468.36</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Category: 88 - Principal Retirement Total:</b>	<b>58,970.00</b>	<b>59,468.36</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Budget Worksheet

For Fiscal: 2022 - 2023 Period Ending: 05/31/2023

Defined Budgets \_\_\_\_\_

	2020 - 2021 Total Budget	2020 - 2021 Total Activity	2021 - 2022 Total Budget	2021 - 2022 Total Activity	2022 - 2023 Total Budget	2022 - 2023 YTD Activity	Preliminary 2023 - 2024
<b>Category: 89 - Interest</b>							
<b>Department : 4040 - Police Department</b>							
<b>SubCategory: 572 - Interest</b>							
<a href="#">001-4040-572000</a>							
Interest Expense	1,958.00	2,034.22	0.00	0.00	0.00	0.00	
<b>SubCategory: 572 - Interest Total:</b>	<b>1,958.00</b>	<b>2,034.22</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Department : 4040 - Police Department Total:</b>	<b>1,958.00</b>	<b>2,034.22</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Category: 89 - Interest Total:</b>	<b>1,958.00</b>	<b>2,034.22</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund: 001 - GENERAL FUND Total:</b>	<b>2,411,352.00</b>	<b>2,316,627.88</b>	<b>2,675,240.00</b>	<b>2,371,531.21</b>	<b>2,458,281.00</b>	<b>1,666,717.36</b>	<b>2,877,272.00</b>
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Expenses</b>	<b>2,411,352.00</b>	<b>2,316,627.88</b>	<b>2,675,240.00</b>	<b>2,371,531.21</b>	<b>2,458,281.00</b>	<b>1,666,717.36</b>	<b>2,877,272.00</b>
<b>Expense Total:</b>	<b>2,411,352.00</b>	<b>2,316,627.88</b>	<b>2,675,240.00</b>	<b>2,371,531.21</b>	<b>2,458,281.00</b>	<b>1,666,717.36</b>	<b>2,877,272.00</b>
<b>Report Total:</b>	<b>2,411,352.00</b>	<b>2,316,627.88</b>	<b>2,675,240.00</b>	<b>2,371,531.21</b>	<b>2,458,281.00</b>	<b>1,666,717.36</b>	<b>2,877,272.00</b>

**Group Summary**

Department...							Defined Budgets
	2020 - 2021 Total Budget	2020 - 2021 Total Activity	2021 - 2022 Total Budget	2021 - 2022 Total Activity	2022 - 2023 Total Budget	2022 - 2023 YTD Activity	Preliminary 2023 - 2024
<b>Expense</b>							
<b>Fund: 001 - GENERAL FUND</b>							
<b>Category: 52 - Public safety</b>							
<b>Department : 4040 - Police Department</b>							
510 - Salaries and Wages	1,079,323.00	1,068,156.97	1,124,280.00	1,021,226.34	1,124,998.00	827,413.19	1,254,499.00
520 - Benefits	608,212.00	506,308.93	635,656.00	474,878.59	661,620.00	416,594.10	805,431.00
530 - Contractual Services	57,000.00	60,243.59	49,235.00	38,973.46	69,554.00	13,636.06	82,730.00
540 - Operating Expenditures	162,871.00	178,635.35	203,916.00	222,090.93	319,780.00	170,913.28	344,234.00
550 - Repair and Maintenance	111,960.00	152,252.79	74,990.00	95,552.70	84,990.00	81,963.26	90,490.00
560 - Capital Outlay	331,058.00	289,527.67	531,154.00	518,809.19	197,339.00	156,197.47	299,888.00
590 - Transfers	0.00	0.00	56,009.00	0.00	0.00	0.00	0.00
<b>Department : 4040 - Police Department Total:</b>	<b>2,350,424.00</b>	<b>2,255,125.30</b>	<b>2,675,240.00</b>	<b>2,371,531.21</b>	<b>2,458,281.00</b>	<b>1,666,717.36</b>	<b>2,877,272.00</b>
<b>Category: 52 - Public safety Total:</b>	<b>2,350,424.00</b>	<b>2,255,125.30</b>	<b>2,675,240.00</b>	<b>2,371,531.21</b>	<b>2,458,281.00</b>	<b>1,666,717.36</b>	<b>2,877,272.00</b>
<b>Category: 88 - Principal Retirement</b>							
<b>Department : 4040 - Police Department</b>							
571 - Principal	58,970.00	59,468.36	0.00	0.00	0.00	0.00	0.00
<b>Department : 4040 - Police Department Total:</b>	<b>58,970.00</b>	<b>59,468.36</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Category: 88 - Principal Retirement Total:</b>	<b>58,970.00</b>	<b>59,468.36</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Category: 89 - Interest</b>							
<b>Department : 4040 - Police Department</b>							
572 - Interest	1,958.00	2,034.22	0.00	0.00	0.00	0.00	0.00
<b>Department : 4040 - Police Department Total:</b>	<b>1,958.00</b>	<b>2,034.22</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Category: 89 - Interest Total:</b>	<b>1,958.00</b>	<b>2,034.22</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund: 001 - GENERAL FUND Total:</b>	<b>2,411,352.00</b>	<b>2,316,627.88</b>	<b>2,675,240.00</b>	<b>2,371,531.21</b>	<b>2,458,281.00</b>	<b>1,666,717.36</b>	<b>2,877,272.00</b>
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Expenses</b>	<b>2,411,352.00</b>	<b>2,316,627.88</b>	<b>2,675,240.00</b>	<b>2,371,531.21</b>	<b>2,458,281.00</b>	<b>1,666,717.36</b>	<b>2,877,272.00</b>
<b>Expense Total:</b>	<b>2,411,352.00</b>	<b>2,316,627.88</b>	<b>2,675,240.00</b>	<b>2,371,531.21</b>	<b>2,458,281.00</b>	<b>1,666,717.36</b>	<b>2,877,272.00</b>
<b>Report Total:</b>	<b>2,411,352.00</b>	<b>2,316,627.88</b>	<b>2,675,240.00</b>	<b>2,371,531.21</b>	<b>2,458,281.00</b>	<b>1,666,717.36</b>	<b>2,877,272.00</b>

Department/Item	Account Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	TOTAL
<b>Police Department</b>										
<i>Fleet</i>										
Patrol vehicles		\$141,888	\$141,888	\$141,888	\$141,888	\$141,888	\$141,888	\$141,888	\$141,888	\$141,888
<b>Total</b>		<b>\$ 141,888.00</b>	<b>\$ 141,888.00</b>	<b>\$ 141,888.00</b>	<b>\$ 141,888.00</b>	<b>\$ 141,888.00</b>	<b>\$ 141,888.00</b>	<b>\$ 141,888.00</b>	<b>\$ 141,888.00</b>	<b>\$ 1,135,104.00</b>
<i>Building - Facility</i>										
Facility Roof		\$ 132,000.00								
Modernizing interior			\$ 25,000.00	\$ 25,000.00						
Exterior paint							\$ 10,000.00			
Air conditioning unit		\$ 8,000.00	\$ 8,000.00	\$ 8,000.00						
Bathroom and Kitchen remodel										
Parking lot sealing and striping			\$ 10,000.00							
Enclose rear sallyport area					\$ 20,000.00					
Department armory		\$ 3,000.00								
Enclose former holding cell as interview room		\$5,000								
EOC Upgrades		\$10,000								
<b>Total</b>		<b>\$ 158,000.00</b>	<b>\$ 43,000.00</b>	<b>\$ 33,000.00</b>	<b>\$ 20,000.00</b>	<b>\$ -</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 264,000.00</b>
<i>Equipment</i>										
Office computers					\$10,000					
Patrol laptop computers					\$ 56,000.00					
Update computer security firewall										
Training room technology upgrades										
Dispatch console configuration upgrade										
Fixed license plate readers					\$ 30,000.00					
Records Management System						\$ 100,000.00				
<b>Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 96,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 196,000.00</b>
<b>Total</b>		<b>\$ 299,888.00</b>	<b>\$ 184,888.00</b>	<b>\$ 174,888.00</b>	<b>\$ 257,888.00</b>	<b>\$ 241,888.00</b>	<b>\$ 151,888.00</b>	<b>\$ 141,888.00</b>	<b>\$ 141,888.00</b>	<b>\$ 1,595,104.00</b>
<b>Five year total</b>	<b>\$ 917,552.00</b>									
<b>Ten year total</b>	<b>\$ 1,595,104.00</b>									





## FY 2023-2024 Budget Proposal

DATE: June 19, 2023  
TO: Randy Martin, Clewiston City Manager  
SUBJECT: Animal Services Kennel Manager Staffing Proposal for Fiscal Year 2023-2024

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### Summary

Clewiston Animal Services provides animal control services to more than 500 square miles of Eastern Hendry County. Currently, the volume of calls-for-service is handled by two animal control officers. In July 2021, the department started to track the number of calls-for-service on a monthly basis. In the first quarter of 2022 (January through April), our animal control officers handled 225 calls-for-service, in comparison to the first quarter of 2023, where our animal control officers handled 276 calls-for-service. This is more than a 22% increase. We understand the community is becoming increasingly aware of our customer service model and no-kill philosophy and are calling upon us more often.

In addition to responding to calls-for-service, Clewiston Animal Services operates a 7 days per week open-intake<sup>1</sup> animal shelter. The shelter is staffed with the two aforementioned animal control officers and a part-time kennel technician (29 hours per week). The shelter has been remodeled in the past two years to accommodate a larger number of cats as well as a more comfortable environment for dogs. However, COVID has played a significant role at our shelter. Although we haven't seen a tremendous uptick in animal intakes from COVID-related owner-surrendered animals, our rescue partners have. This has created a situation of overcrowding across the region and the state. More than 90% of our shelter animals are sent to a network of rescues as they have larger populations to adopt to. With their overcrowding situations, our animals' length of stay has increased causing an overcrowding situation here.

As you know, the shelter started a TNVR (Trap-Neuter-Vaccinate-Return) program for feral cats. Since its induction in August 2021, we have seen a decrease in overall cat intakes. In the first 8 months of the program (August 2021 through April 2022), we had a total intake of 567 cats in

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<sup>1</sup> Open-intake, also known as open-admission animal shelters do not turn away animals regardless of situation or current shelter population. This is in contrast to managed-admission or other types of admission-limiting shelters.

comparison to the same 8-month period the following year (August 2022 through April 2023) where we had a total intake of 352 cats. Although this is a reduction of 37.91%, the success has been overshadowed by our increase in length of stay. In addition, during the same 8-month period, we experienced an increase in dog intakes from 467 to 602, a 28.90% increase. With a 28.9% increase in dog intakes combined with our length of stay increase, our workload has increased tremendously.

With the need to have our animal control officers leave the shelter to answer our increasing number of calls-for-service, we also have a need for them to remain at the shelter to provide the needed care to our increased animal population. This has created a situation where shelter duties are not being completed on-time, non-emergency calls-for-service are being placed on hold (citizens wait for a response), there is limited, if any, proactive patrols occurring, and there is concern it may get worse without additional staffing - potentially causing more overtime and employee burnout/attrition.

The University of Florida has supplied us with their 2021 data (most recent available) related to shelters across the state that are similar to us (open admission, rural municipal shelters, that intake more than 1000 animals per year but less than 1500). Last year, we had a total animal intake of 1642, more than any shelter listed below. Below is a staffing comparison to those shelters.

Organization Name	County	Region	Rural / Urban	Intake Policy	Shelter Type	Staff FTE
Bradford County Animal Control and Shelter	Bradford	North Central	Rural	Open	Municipal	2
City of LaBelle Animal Control	Hendry	Southwest	Rural	Open	Municipal	3
Clewiston Animal Control	Hendry	Southwest	Rural	Open	Municipal	2.5
Hardee County Animal Control	Hardee	Central	Rural	Open	Municipal	3
Levy County Animal Services	Levy	North Central	Rural	Open	Municipal	6
Wakulla Animal Services	Wakulla	Apalachee	Rural	Open	Municipal	5

As you can see above, the average open-admission, rural municipal shelter has 3.5 FTEs (full-time equivalent employees).

In addition to helping our overcrowding issues and increased workload, as the city looks toward future growth, we are recommending the addition of an FTE to the Animal Services ranks in way of a full-time Kennel Manager. The newly created position, would have recommended duties including, but not limited to, on-site supervision and assisting our current employees and volunteers, ensuring accountability for on-site narcotics and euthanasia drugs, instructing training and refresher training, ensuring inventories of food, vaccinations, and supplies are stocked and non-expired, ensuring that purchasing decisions are being made with fiscal restraint, supervising the foster program, ensuring proper intake of animals, coordination of the TNVR program, and networking animals to rescues and for adoptions.

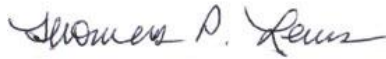
**Financial Impact**

As this is a supervisory position, we would recommend a budgeted hourly rate of \$18.12 per hour. Although overtime would be rare, we recognize that it may occur occasionally if it is in the best interest of the facility or the animals. We are hopeful that the addition of this position will alleviate a portion of the overtime currently encumbered by our Animal Control Officers.

<b>Kennel Manager Position</b>					
<b>Estimated Annual Hours (40 per week)</b>	<b>Rate of Pay (Hourly)</b>	<b>Annual Payroll – Regular Hours</b>	<b>Estimated Overtime Hours</b>	<b>Overtime Rate of Pay (Hourly)</b>	<b>Total Estimated Annual Payroll</b>
2080	\$18.12	\$37,690	100	\$27.18	\$40,408

Including estimated benefits for FY 2023-24 (\$18,218), the salary of \$40,408 reflects \$58,626 in personnel costs.

Based on the above, it is the police department’s recommendation that the City of Clewiston approve funding for the addition of a Kennel Manager position beginning in FY 2023-2024.

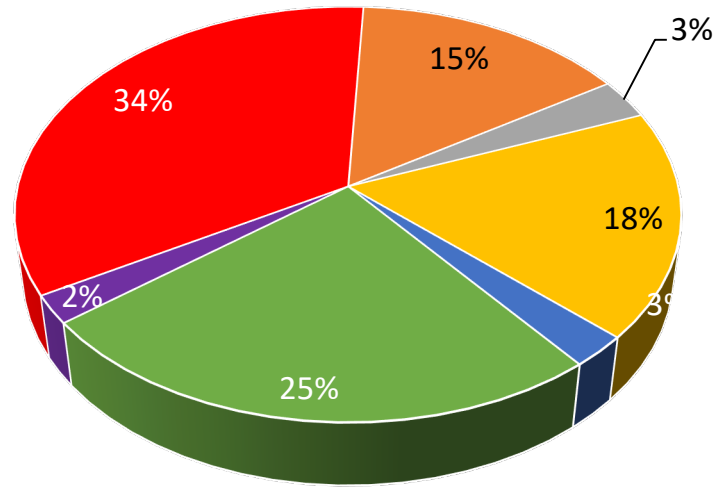


Thomas Lewis, Chief of Police

CC: File

# 4074: Animal Control

2023-2024 Proposed Budget



- Salaries & Wages
- Benefits
- Contractual Services
- Operating Expenditures
- Repair & Maintenance
- Capital
- Transfers

Human Services – Animal Control	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Variation
Salary & Wages	84,825	93,595	147,284	53,689
Benefits	41,579	36,680	65,055	28,375
Contractual Services	2,000	7,850	13,350	5,500
Operating Expenditures	36,255	51,144	76,460	25,316
Repair & Maintenance	32,000	10,500	10,750	250
Capital	61,999	16,500	108,690	92,190
Transfers	9,500	9,500	9,500	0
<b>TOTAL</b>	<b>268,158</b>	<b>225,769</b>	<b>431,089</b>	<b>205,320</b>

Employee Data	
Full-time	3.6



City of Clewiston  
 Proposed Budget  
 Fiscal Year 2023-2024

## Animal Control

Salaries and Wages		2022-2023 Budget	2023-2024 Proposed	Variation
001-4074-512000	Regular Salaries	79,631	127,669	48,038
001-4074-512005	Appreciation & 24 Hr.	1,121	2,325	1,204
001-4074-514000	Overtime Salaries	12,843	17,290	4,447
<b>Totals:</b>		<b>93,595</b>	<b>147,284</b>	<b>53,689</b>

Benefits		2022-2023 Budget	2023-2024 Proposed	Variation
001-4074-521000	Taxes – FICA	7,160	11,267	4,107
001-4074-522000	Retirement Contribution	5,203	8,322	3,119
001-4074-522500	457 Match	1,891	3,258	1,367
001-4074-523000	Insurance – Health	18,800	35,974	17,174
001-4074-523001	Insurance – Dental	990	1,871	881
001-4074-523002	Insurance – Life	461	788	327
001-4074-523003	Insurance – AD & D	46	79	33
001-4074-524000	Worker’s Compensation	1,782	2,899	1,117
001-4074-526000	Long Term Disability Ins.	347	597	250
<b>Totals:</b>		<b>36,680</b>	<b>65,055</b>	<b>28,375</b>



City of Clewiston  
 Proposed Budget  
 Fiscal Year 2023-2024

## Animal Control

Contractual Services		2022-2023 Budget	2023-2024 Proposed	Variation
001-4074-534000	Other Contractual Services	7,850	13,350	5,500
<b>Totals:</b>		<b>7,850</b>	<b>13,350</b>	<b>5,500</b>

Operating		2022-2023 Budget	2023-2024 Proposed	Variation
001-4074-540000	Travel & Per Diem	2,100	3,000	900
001-4074-540500	Registration/Trng Fees	2,100	3,000	900
001-4074-541000	Telephone	3,000	4,382	1,382
001-4074-542500	Safety	1,000	1,000	0
001-4074-543000	Utilities	10,700	14,000	3,300
001-4074-545000	Insurance	8,979	11,673	2,694
001-4074-552100	Fuel	12,915	12,915	0
001-4074-552300	Chemicals	1,600	8,100	6,500
001-4074-552500	Uniforms	750	1,000	250
001-4074-552700	Operating Supplies	6,000	11,390	5,390
001-4074-552900	Animal Food	2,000	6,000	4,000
<b>Totals:</b>		<b>51,144</b>	<b>76,460</b>	<b>25,316</b>



City of Clewiston  
 Proposed Budget  
 Fiscal Year 2023-2024

## Animal Control

Repair & Maintenance		2022-2023 Budget	2023-2024 Proposed	Variation
001-4074-546100	Maintenance – Buildings	5,000	5,000	0
001-4074-546101	Maintenance Project	0	0	0
001-4074-546200	Maint. – Mach. & Equip.	500	750	250
001-4074-546500	Maint. - Vehicles	5,000	5,000	0
<b>Totals:</b>		10,500	10,750	250

Capital Requested (Item & Description)	001-4074-563000/001-4074-564000	Cost
Roof Cleaning, Kennel Doors, Gutters, Lighting, Air/Heat Exhaust System, Water Heater, Guillotine		40,600
Two-way Communications Radios (800 SLURS)		13,090
Fleet Vehicle with Related Equipment		55,000
<b>Total:</b>		108,690



City of Clewiston, FL

# Budget Worksheet Account Summary

For Fiscal: 2022 - 2023 Period Ending: 05/31/2023

		Defined Budgets						
		2020 - 2021 Total Budget	2020 - 2021 Total Activity	2021 - 2022 Total Budget	2021 - 2022 Total Activity	2022 - 2023 Total Budget	2022 - 2023 YTD Activity	Preliminary 2023 - 2024
<b>Expense</b>								
<b>Fund: 001 - GENERAL FUND</b>								
<b>Category: 58 - Human Services</b>								
<b>Department : 4074 - Animal Control</b>								
<b>SubCategory: 510 - Salaries and Wages</b>								
<a href="#">001-4074-512000</a>	Regular Salaries	73,276.00	62,711.86	75,889.00	67,949.23	79,631.00	52,990.34	127,669.00
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DRAFT 23-24	2023 - 2024	1. New Postion request						
		Kennel Manager 11-R \$37,690 Budgeted over-time - 100 hours						
		Total exnense with benefits and estimated over-time - \$58 626						
<a href="#">001-4074-512005</a>	Appreciation & 24 Hr.	352.00	0.00	1,052.00	0.00	1,121.00	0.00	2,325.00
<a href="#">001-4074-514000</a>	Overtime Salaries	7,656.00	9,121.31	7,884.00	12,205.79	12,843.00	8,857.80	17,290.00
<b>SubCategory: 510 - Salaries and Wages Total:</b>		<b>81,284.00</b>	<b>71,833.17</b>	<b>84,825.00</b>	<b>80,155.02</b>	<b>93,595.00</b>	<b>61,848.14</b>	<b>147,284.00</b>
<b>SubCategory: 520 - Benefits</b>								
<a href="#">001-4074-521000</a>	Taxes-FICA	6,218.00	5,059.86	6,489.00	6,104.67	7,160.00	4,718.30	11,267.00
<a href="#">001-4074-522000</a>	Retirement Contribution	4,216.00	4,029.03	4,871.00	3,207.97	5,203.00	2,761.66	8,322.00
<a href="#">001-4074-522500</a>	457 Match	1,726.00	623.95	1,824.00	122.36	1,891.00	89.85	3,258.00
<a href="#">001-4074-523000</a>	Insurance-Health	17,840.00	19,782.38	24,963.00	13,978.26	18,800.00	12,273.65	35,974.00
<a href="#">001-4074-523001</a>	Insurance - Dental	1,056.00	886.60	990.00	769.34	990.00	645.06	1,871.00
<a href="#">001-4074-523002</a>	Insurance - Life	338.00	300.23	443.00	353.62	461.00	281.04	788.00
<a href="#">001-4074-523003</a>	Insurance - AD & D	42.00	37.38	44.00	35.33	46.00	28.12	79.00
<a href="#">001-4074-524000</a>	Worker's Compensation	1,188.00	1,152.00	1,621.00	1,490.00	1,782.00	1,184.00	2,899.00
<a href="#">001-4074-525000</a>	Unemployment Comp	0.00	793.86	0.00	0.00	0.00	0.00	



Budget Worksheet

For Fiscal: 2022 - 2023 Period Ending: 05/31/2023

Defined Budgets

		2020 - 2021 Total Budget	2020 - 2021 Total Activity	2021 - 2022 Total Budget	2021 - 2022 Total Activity	2022 - 2023 Total Budget	2022 - 2023 YTD Activity	Preliminary 2023 - 2024
<a href="#">001-4074-526000</a>	Long Term Disability Ins.	321.00	283.82	334.00	268.43	347.00	213.65	597.00
	<b>SubCategory: 520 - Benefits Total:</b>	<b>32,945.00</b>	<b>32,949.11</b>	<b>41,579.00</b>	<b>26,329.98</b>	<b>36,680.00</b>	<b>22,195.33</b>	<b>65,055.00</b>
	<b>SubCategory: 530 - Contractual Services</b>							
<a href="#">001-4074-531500</a>	Other Professional Serv	0.00	0.00	0.00	0.00	0.00	0.00	
<a href="#">001-4074-534000</a>	Other Contractual Serv	2,500.00	2,923.34	2,000.00	10,833.60	7,850.00	2,651.67	13,350.00
	<b>SubCategory: 530 - Contractual Services Total:</b>	<b>2,500.00</b>	<b>2,923.34</b>	<b>2,000.00</b>	<b>10,833.60</b>	<b>7,850.00</b>	<b>2,651.67</b>	<b>13,350.00</b>
	<b>SubCategory: 540 - Operating Expenditures</b>							
<a href="#">001-4074-540000</a>	Travel & Per Diem	2,100.00	527.50	2,100.00	1,256.50	2,100.00	1,158.56	3,000.00
<a href="#">001-4074-540500</a>	Registration/Trng Fees	2,100.00	335.00	2,100.00	1,869.50	2,100.00	1,912.00	3,000.00
<a href="#">001-4074-541000</a>	Telephone	1,000.00	2,015.12	1,000.00	2,448.26	3,000.00	885.43	4,382.00
<a href="#">001-4074-542500</a>	Safety	100.00	0.00	100.00	0.00	1,000.00	0.00	1,000.00
<a href="#">001-4074-543000</a>	Utilities	7,000.00	7,481.82	7,000.00	9,788.52	10,700.00	8,950.42	14,000.00
<a href="#">001-4074-545000</a>	Insurance	6,936.00	6,948.00	7,955.00	7,944.00	8,979.00	5,236.00	11,673.00
<a href="#">001-4074-552100</a>	Fuel	3,500.00	5,672.21	6,900.00	6,554.85	12,915.00	4,083.94	12,915.00
<a href="#">001-4074-552300</a>	Chemicals	600.00	1,246.48	600.00	0.00	1,600.00	3,988.51	8,100.00
<a href="#">001-4074-552400</a>	Janitorial Supplies	0.00	814.34	0.00	0.00	0.00	638.30	
<a href="#">001-4074-552500</a>	Uniforms	500.00	1,461.36	500.00	3,764.94	750.00	1,105.11	1,000.00
<a href="#">001-4074-552700</a>	Operating Supplies	6,090.00	7,247.75	6,000.00	14,169.34	6,000.00	10,100.33	11,390.00
<a href="#">001-4074-552900</a>	Animal Food	1,200.00	2,383.34	2,000.00	1,296.26	2,000.00	6,425.32	6,000.00
	<b>SubCategory: 540 - Operating Expenditures Total:</b>	<b>31,126.00</b>	<b>36,132.92</b>	<b>36,255.00</b>	<b>49,092.17</b>	<b>51,144.00</b>	<b>44,483.92</b>	<b>76,460.00</b>
	<b>SubCategory: 550 - Repair and Maintenance</b>							
<a href="#">001-4074-546100</a>	Maintenance - Buildings	5,000.00	3,818.02	5,000.00	3,024.51	5,000.00	6,365.49	5,000.00
<a href="#">001-4074-546101</a>	Maintenance Project	0.00	0.00	23,000.00	22,457.27	0.00	0.00	
<a href="#">001-4074-546200</a>	Maint.-Mach. & Equip.	500.00	155.83	500.00	758.09	500.00	618.00	750.00
<a href="#">001-4074-546500</a>	Maint. - Vehicles	3,500.00	4,721.71	3,500.00	4,004.27	5,000.00	2,721.99	5,000.00
	<b>SubCategory: 550 - Repair and Maintenance Total:</b>	<b>9,000.00</b>	<b>8,695.56</b>	<b>32,000.00</b>	<b>30,244.14</b>	<b>10,500.00</b>	<b>9,705.48</b>	<b>10,750.00</b>
	<b>SubCategory: 560 - Capital Outlay</b>							
<a href="#">001-4074-563000</a>	Improvements O/T Bldgs.	0.00	0.00	20,000.00	774.81	15,000.00	7,763.08	40,600.00
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DRAFT 23-24	2023 - 2024	1. Kennel doors, roof cleaning, gutters, lighting, air/heat/exhaust system, water heater, guillotine - \$40,600						
<a href="#">001-4074-564000</a>	Machinery & Equipment	0.00	0.00	41,999.00	33,411.16	1,500.00	0.00	68,090.00

Budget Worksheet

For Fiscal: 2022 - 2023 Period Ending: 05/31/2023

Defined Budgets

		2020 - 2021 Total Budget	2020 - 2021 Total Activity	2021 - 2022 Total Budget	2021 - 2022 Total Activity	2022 - 2023 Total Budget	2022 - 2023 YTD Activity	Preliminary 2023 - 2024
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DRAFT 23-24	2023 - 2024	1. Two-way communications radios (800 SLURS) - \$13,090 2. Fleet Vehicle with related equipment - \$55,000						
<b>SubCategory: 560 - Capital Outlay Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>61,999.00</b>	<b>34,185.97</b>	<b>16,500.00</b>	<b>7,763.08</b>	<b>108,690.00</b>
<b>SubCategory: 590 - Transfers</b>								
<a href="#">001-4074-592000</a>	Contingent Expenses	0.00	0.00	2,000.00	0.00	2,000.00	0.00	2,000.00
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DRAFT 23-24	Contingency for Donations	Linked to donations - use line to transfer budget to specified expense as donations are collected and designated for the expense. If no donations are collected, this budget amount does not get used.						
<a href="#">001-4074-592002</a>	Pay to Capital Reserve	0.00	0.00	7,500.00	0.00	7,500.00	0.00	7,500.00
<b>SubCategory: 590 - Transfers Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>9,500.00</b>	<b>0.00</b>	<b>9,500.00</b>	<b>0.00</b>	<b>9,500.00</b>
<b>Department : 4074 - Animal Control Total:</b>		<b>156,855.00</b>	<b>152,534.10</b>	<b>268,158.00</b>	<b>230,840.88</b>	<b>225,769.00</b>	<b>148,647.62</b>	<b>431,089.00</b>
<b>Category: 58 - Human Services Total:</b>		<b>156,855.00</b>	<b>152,534.10</b>	<b>268,158.00</b>	<b>230,840.88</b>	<b>225,769.00</b>	<b>148,647.62</b>	<b>431,089.00</b>
<b>Fund: 001 - GENERAL FUND Total:</b>		<b>156,855.00</b>	<b>152,534.10</b>	<b>268,158.00</b>	<b>230,840.88</b>	<b>225,769.00</b>	<b>148,647.62</b>	<b>431,089.00</b>
<b>Total Revenues</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Expenses</b>		<b>156,855.00</b>	<b>152,534.10</b>	<b>268,158.00</b>	<b>230,840.88</b>	<b>225,769.00</b>	<b>148,647.62</b>	<b>431,089.00</b>
<b>Expense Total:</b>		<b>156,855.00</b>	<b>152,534.10</b>	<b>268,158.00</b>	<b>230,840.88</b>	<b>225,769.00</b>	<b>148,647.62</b>	<b>431,089.00</b>
<b>Report Total:</b>		<b>156,855.00</b>	<b>152,534.10</b>	<b>268,158.00</b>	<b>230,840.88</b>	<b>225,769.00</b>	<b>148,647.62</b>	<b>431,089.00</b>

**Group Summary**

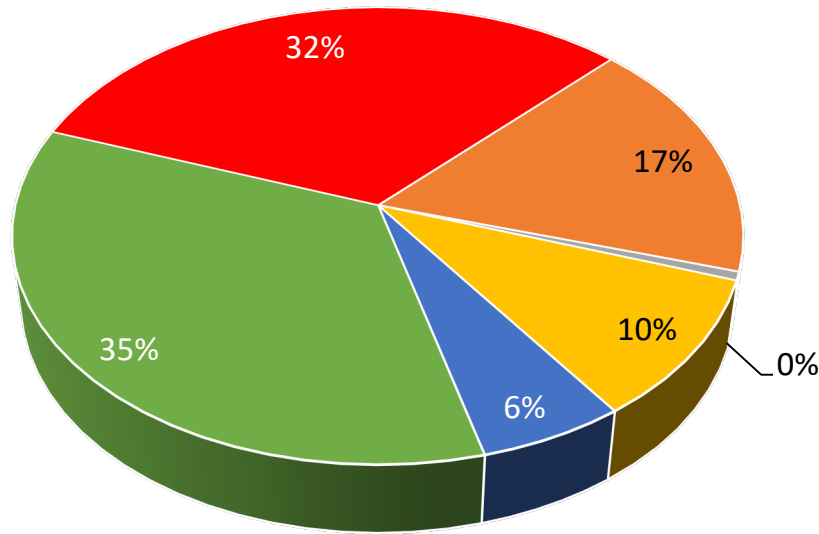
Department...	Defined Budgets						
	2020 - 2021 Total Budget	2020 - 2021 Total Activity	2021 - 2022 Total Budget	2021 - 2022 Total Activity	2022 - 2023 Total Budget	2022 - 2023 YTD Activity	Preliminary 2023 - 2024
<b>Expense</b>							
<b>Fund: 001 - GENERAL FUND</b>							
<b>Category: 58 - Human Services</b>							
<b>Department : 4074 - Animal Control</b>							
510 - Salaries and Wages	81,284.00	71,833.17	84,825.00	80,155.02	93,595.00	61,848.14	147,284.00
520 - Benefits	32,945.00	32,949.11	41,579.00	26,329.98	36,680.00	22,195.33	65,055.00
530 - Contractual Services	2,500.00	2,923.34	2,000.00	10,833.60	7,850.00	2,651.67	13,350.00
540 - Operating Expenditures	31,126.00	36,132.92	36,255.00	49,092.17	51,144.00	44,483.92	76,460.00
550 - Repair and Maintenance	9,000.00	8,695.56	32,000.00	30,244.14	10,500.00	9,705.48	10,750.00
560 - Capital Outlay	0.00	0.00	61,999.00	34,185.97	16,500.00	7,763.08	108,690.00
590 - Transfers	0.00	0.00	9,500.00	0.00	9,500.00	0.00	9,500.00
<b>Department : 4074 - Animal Control Total:</b>	<b>156,855.00</b>	<b>152,534.10</b>	<b>268,158.00</b>	<b>230,840.88</b>	<b>225,769.00</b>	<b>148,647.62</b>	<b>431,089.00</b>

Department/Item	Account Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	TOTAL
<i>Animal Control</i>										
<i>Fleet</i>										
Marked vehicle		\$ 55,000.00				\$ 35,000.00				
<b>Total</b>		<b>\$ 55,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 90,000.00</b>
<i>Building - Facility</i>										
Modernizing and repairing interior			\$ 2,500.00							
Exterior paint						\$ 10,000.00				
Outdoor Chain Link Kennel Door Replacement		\$12,000.00								
Roof cleaning		\$1,000.00								
Gutters		\$ 4,000.00								
Exterior building /kennel lighting		\$ 3,000.00								
Outside kennel air/heat/fan/exhaust system		\$ 10,000.00								
Air conditioning unit			\$ 6,000.00							
Keyless card access for doors			\$ 12,000.00							
Fence and equipment for additional playyards		\$5,000.00								
Bathroom remodel				\$ 10,000.00						
Parking lot sealing and striping				\$ 6,000.00						
Water Heater Replacement		\$600.00								
Two-Way Communications Radios (800 SLERS)		\$13,090.00								
Kennel Guillotine Door Replacement		\$5,000.00								
<b>Total</b>		<b>\$ 53,690.00</b>	<b>\$ 20,500.00</b>	<b>\$ 16,000.00</b>	<b>\$ -</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,190.00</b>
<i>Equipment</i>										
Commercial washer					\$ 1,500.00					
Commercial dryer					\$ 1,500.00					
Commercial modular cat kennel systems										
Commercial Chest Freezer										
Office computers										
<b>Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000.00</b>
<b>Total</b>		<b>\$ 108,690.00</b>	<b>\$ 20,500.00</b>	<b>\$ 16,000.00</b>	<b>\$ -</b>	<b>\$ 45,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 190,190.00</b>

Department/Item	Account Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	TOTAL
<i>Animal Control</i>										
<b>Five year total</b>	\$ 145,190.00									
<b>Ten year total</b>	\$ 190,190.00									

# Fire Department

2023-2024 Proposed Budget



- Salaries & Wages
- Benefits
- Contractual Services
- Operating Expenditures
- Repair & Maintenance
- Capital

Public Safety – Fire Department	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Variation
Salary & Wages	283,981	310,246	327,861	17,615
Benefits	171,577	173,075	176,961	3,886
Contractual Services	6,187	6,187	6,187	0
Operating Expenditures	77,637	89,230	102,518	13,288
Repair & Maintenance	43,000	50,000	59,000	9,000
Capital	44,000	124,750	356,800	232,050
<b>TOTAL</b>	<b>626,382</b>	<b>753,488</b>	<b>1,029,327</b>	<b>275,839</b>

Employee Data	
Full-time	11.5 – Includes 23 Volunteer Firefighters



City of Clewiston  
 Proposed Budget  
 Fiscal Year 2023-2024

## Fire Department

Salaries and Wages		2022-2023 Budget	2023-2024 Proposed	Variation
001-5050-512000	Regular Salaries	38,921	41,486	2,565
001-5050-512005	Appreciation & 24 Hr.	535	588	53
001-5050-513000	Special Detail	270,790	285,787	14,997
<b>Totals:</b>		<b>310,246</b>	<b>327,861</b>	<b>17,615</b>
Benefits		2022-2023 Budget	2023-2024 Proposed	Variation
001-5050-521000	Taxes – FICA	23,734	25,081	1,347
001-5050-522000	Retirement Contribution	183	250	67
001-5050-522002	Firefighter Pension	107,824	107,824	0
001-5050-522500	457 Match	1,168	1,245	77
001-5050-523000	Insurance – Health	6,452	7,099	647
001-5050-523001	Insurance – Dental	237	301	64
001-5050-523002	Insurance – Life	284	302	18
001-5050-523003	Insurance – AD & D	28	30	2
001-5050-523004	Firefighter – AD & D	6,716	6,716	0
001-5050-523005	Firefighter Cancer Plan	12,420	12,420	0
001-5050-524000	Worker’s Compensation	13,815	15,465	1,650
001-5050-526000	Long Term Disability Ins.	214	228	14
<b>Totals:</b>		<b>173,075</b>	<b>176,961</b>	<b>3,886</b>



City of Clewiston  
 Proposed Budget  
 Fiscal Year 2023-2024

## Fire Department

Contractual Services		2022-2023 Budget	2023-2024 Proposed	Variation
001-5050-534000	Other Contractual Services	300	300	0
001-5050-537702	Admin. Fee CFD	5,887	5,887	0
<b>Totals:</b>		<b>6,187</b>	<b>6,187</b>	<b>0</b>
Operating		2022-2023 Budget	2023-2024 Proposed	Variation
001-5050-540000	Travel & Per Diem	2,600	2,600	0
001-5050-540500	Registration/Trng Fees	6,500	6,500	0
001-5050-541000	Telephone	6,802	6,802	0
001-5050-543000	Utilities	12,700	14,000	1,300
001-5050-545000	Insurance	26,628	34,616	7,988
001-5050-551100	1 <sup>st</sup> Responder Supplies	4,000	5,000	1,000
001-5050-552100	Fuel	13,000	16,000	3,000
001-5050-552300	Chemicals	2,000	2,000	0
001-5050-552500	Uniforms	2,500	2,500	0
001-5050-552700	Operating Supplies	12,500	12,500	0
001-5050-554100	Dues & Memberships	0	0	0
<b>Totals:</b>		<b>89,230</b>	<b>102,518</b>	<b>13,288</b>





City of Clewiston  
 Proposed Budget  
 Fiscal Year 2023-2024

## Fire Department

Repair & Maintenance		2022-2023 Budget	2023-2024 Proposed	Variation
001-5050-546100	Maintenance – Buildings	3,000	7,000	4,000
001-5050-546200	Maint. – Mach. & Equip.	15,000	15,000	0
001-5050-546500	Maint. - Vehicles	32,000	37,000	5,000
<b>Totals:</b>		<b>50,000</b>	<b>59,000</b>	<b>9,000</b>

Capital Requested (Item & Description)	001-5050-563000/001-5050-564000	Cost
Seal & Paint Parking Lot		4,250
Rescue 2		260,000
Fire Fighter Turn-out Gear		44,000
1200 Gallon Deck Gun for T4		11,000
Thermal Imager		8,500
Jaws of Life Strong Arm		12,700
Training Room		16,350
<b>Total:</b>		<b>356,800</b>



City of Clewiston, FL

# Budget Worksheet Account Summary

For Fiscal: 2022 - 2023 Period Ending: 05/31/2023

		Defined Budgets						
		2020 - 2021 Total Budget	2020 - 2021 Total Activity	2021 - 2022 Total Budget	2021 - 2022 Total Activity	2022 - 2023 Total Budget	2022 - 2023 YTD Activity	Preliminary 2023 - 2024
<b>Expense</b>								
<b>Fund: 001 - GENERAL FUND</b>								
<b>Category: 52 - Public safety</b>								
<b>Department : 5050 - Fire Department</b>								
<b>SubCategory: 510 - Salaries and Wages</b>								
<a href="#">001-5050-512000</a>	Regular Salaries	36,554.00	37,142.55	37,656.00	38,252.36	38,921.00	27,491.36	41,486.00
<a href="#">001-5050-512005</a>	Appreciation & 24 Hr.	487.00	0.00	535.00	0.00	535.00	0.00	588.00
<a href="#">001-5050-513000</a>	Special Detail	245,790.00	232,517.00	245,790.00	247,832.35	270,790.00	194,522.00	285,787.00
<b>SubCategory: 510 - Salaries and Wages Total:</b>		<b>282,831.00</b>	<b>269,659.55</b>	<b>283,981.00</b>	<b>286,084.71</b>	<b>310,246.00</b>	<b>222,013.36</b>	<b>327,861.00</b>
<b>SubCategory: 520 - Benefits</b>								
<a href="#">001-5050-521000</a>	Taxes-FICA	21,637.00	20,526.80	21,725.00	21,774.44	23,734.00	16,900.20	25,081.00
<a href="#">001-5050-522000</a>	Retirement Contribution	2,193.00	2,193.39	2,259.00	1,217.89	183.00	126.42	250.00
<a href="#">001-5050-522002</a>	Firefighter Pension	0.00	0.00	107,824.00	107,824.00	107,824.00	0.00	107,824.00
<a href="#">001-5050-522500</a>	457 Match	1,097.00	1,096.73	1,130.00	1,129.26	1,168.00	808.40	1,245.00
<a href="#">001-5050-523000</a>	Insurance-Health	5,909.00	5,928.33	6,146.00	6,170.31	6,452.00	4,570.16	7,099.00
<a href="#">001-5050-523001</a>	Insurance - Dental	251.00	249.98	237.00	235.15	237.00	166.58	301.00
<a href="#">001-5050-523002</a>	Insurance - Life	201.00	205.22	274.00	251.70	284.00	168.24	302.00
<a href="#">001-5050-523003</a>	Insurance - AD & D	25.00	25.08	27.00	25.09	28.00	16.80	30.00
<a href="#">001-5050-523004</a>	Firefighter AD & D	6,710.00	5,591.30	6,716.00	5,834.40	6,716.00	3,646.50	6,716.00
<a href="#">001-5050-523005</a>	Firefighter Cancer Plan	12,403.00	10,336.20	12,420.00	10,785.60	12,420.00	6,741.00	12,420.00
<a href="#">001-5050-524000</a>	Worker's Compensation	12,827.00	12,376.00	12,612.00	11,601.00	13,815.00	9,208.00	15,465.00
<a href="#">001-5050-526000</a>	Long Term Disability Ins.	201.00	201.50	207.00	207.60	214.00	142.80	228.00
<b>SubCategory: 520 - Benefits Total:</b>		<b>63,454.00</b>	<b>58,730.53</b>	<b>171,577.00</b>	<b>167,056.44</b>	<b>173,075.00</b>	<b>42,495.10</b>	<b>176,961.00</b>
<b>SubCategory: 530 - Contractual Services</b>								
<a href="#">001-5050-531500</a>	Other Professional Serv	0.00	0.00	0.00	0.00	0.00	24,500.00	
<a href="#">001-5050-534000</a>	Other Contractual Serv	150.00	631.75	300.00	4,572.25	300.00	314.50	300.00
<a href="#">001-5050-537702</a>	Admin. Fee CFD	5,887.00	5,887.00	5,887.00	5,887.00	5,887.00	3,927.00	5,887.00
<b>SubCategory: 530 - Contractual Services Total:</b>		<b>6,037.00</b>	<b>6,518.75</b>	<b>6,187.00</b>	<b>10,459.25</b>	<b>6,187.00</b>	<b>28,741.50</b>	<b>6,187.00</b>

Budget Worksheet

For Fiscal: 2022 - 2023 Period Ending: 05/31/2023

Defined Budgets

		2020 - 2021 Total Budget	2020 - 2021 Total Activity	2021 - 2022 Total Budget	2021 - 2022 Total Activity	2022 - 2023 Total Budget	2022 - 2023 YTD Activity	Preliminary 2023 - 2024
<b>SubCategory: 540 - Operating Expenditures</b>								
<a href="#">001-5050-540000</a>	Travel & Per Diem	1,400.00	7.68	1,400.00	2,988.66	2,600.00	100.00	2,600.00
<a href="#">001-5050-540500</a>	Registration/Trng Fees	6,100.00	4,476.40	6,100.00	4,199.00	6,500.00	0.00	6,500.00
<a href="#">001-5050-541000</a>	Telephone	6,802.00	8,887.77	6,802.00	7,358.62	6,802.00	4,733.20	6,802.00
<a href="#">001-5050-543000</a>	Utilities	10,000.00	9,939.33	10,000.00	12,045.63	12,700.00	8,001.85	14,000.00
<a href="#">001-5050-545000</a>	Insurance	20,495.00	20,176.00	23,358.00	23,320.00	26,628.00	15,876.50	34,616.00
<a href="#">001-5050-551100</a>	1st Responder Suppli	3,200.00	3,009.34	4,000.00	2,414.30	4,000.00	917.25	5,000.00
<a href="#">001-5050-552100</a>	Fuel	10,000.00	6,302.60	10,000.00	13,449.17	13,000.00	11,297.28	16,000.00
<a href="#">001-5050-552300</a>	Chemicals	1,000.00	486.00	1,000.00	0.00	2,000.00	0.00	2,000.00
<a href="#">001-5050-552500</a>	Uniforms	2,500.00	1,786.83	2,500.00	888.50	2,500.00	4,432.82	2,500.00
<a href="#">001-5050-552700</a>	Operating Supplies	11,977.00	5,552.29	11,977.00	5,092.84	12,500.00	3,875.64	12,500.00
<a href="#">001-5050-554100</a>	Dues & Memberships	500.00	0.00	500.00	500.00	0.00	375.00	
<a href="#">001-5050-554200</a>	Subscript. & Publications	0.00	0.00	0.00	0.00	0.00	2,106.34	
<b>SubCategory: 540 - Operating Expenditures Total:</b>		<b>73,974.00</b>	<b>60,624.24</b>	<b>77,637.00</b>	<b>72,256.72</b>	<b>89,230.00</b>	<b>51,715.88</b>	<b>102,518.00</b>
<b>SubCategory: 550 - Repair and Maintenance</b>								
<a href="#">001-5050-546100</a>	Maintenance - Buildings	3,000.00	3,613.69	3,000.00	6,564.24	3,000.00	5,018.38	7,000.00
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DRAFT 23-24	Doors	Exterior Door Replacements - \$4,000						
<a href="#">001-5050-546200</a>	Maint.-Mach. & Equip.	12,000.00	12,728.86	12,000.00	20,641.10	15,000.00	18,996.51	15,000.00
<a href="#">001-5050-546500</a>	Maint. - Vehicles	25,000.00	60,274.46	28,000.00	30,167.09	32,000.00	16,993.62	37,000.00
<b>SubCategory: 550 - Repair and Maintenance Total:</b>		<b>40,000.00</b>	<b>76,617.01</b>	<b>43,000.00</b>	<b>57,372.43</b>	<b>50,000.00</b>	<b>41,008.51</b>	<b>59,000.00</b>
<b>SubCategory: 560 - Capital Outlay</b>								
<a href="#">001-5050-563000</a>	Improvements O/T Bldgs.	0.00	0.00	0.00	1,136.00	4,250.00	0.00	4,250.00
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DRAFT 23-24	2022-2023 carry-over	Seal and paint firehouse parking lot						
<a href="#">001-5050-564000</a>	Machinery & Equipment	225,881.00	220,384.82	44,000.00	51,905.63	120,500.00	22,861.81	352,550.00

**Budget Worksheet**

**For Fiscal: 2022 - 2023 Period Ending: 05/31/2023**

Defined Budgets

<b>2020 - 2021</b>	<b>2020 - 2021</b>	<b>2021 - 2022</b>	<b>2021 - 2022</b>	<b>2022 - 2023</b>	<b>2022 - 2023</b>	<b>Preliminary</b>
<b>Total Budget</b>	<b>Total Activity</b>	<b>Total Budget</b>	<b>Total Activity</b>	<b>Total Budget</b>	<b>YTD Activity</b>	<b>2023 - 2024</b>

**Budget Notes**

**Budget Code**

2023-2024

**Subject**

2023-2024

**Description**

1. Rescue 2 - \$260,000
2. Fire FighterTurn-out Gear - 44,000
3. 1200 Gallon Deck Gun for T4 - 11,000
4. Thermal Imager - 8,500
5. Jaw of Life Strong Arm - 12,700
6. Training Room - \$16.350

<b>SubCategory: 560 - Capital Outlay Total:</b>	<b>225,881.00</b>	<b>220,384.82</b>	<b>44,000.00</b>	<b>53,041.63</b>	<b>124,750.00</b>	<b>22,861.81</b>	<b>356,800.00</b>
<b>Department : 5050 - Fire Department Total:</b>	<b>692,177.00</b>	<b>692,534.90</b>	<b>626,382.00</b>	<b>646,271.18</b>	<b>753,488.00</b>	<b>408,836.16</b>	<b>1,029,327.00</b>

**Group Summary**

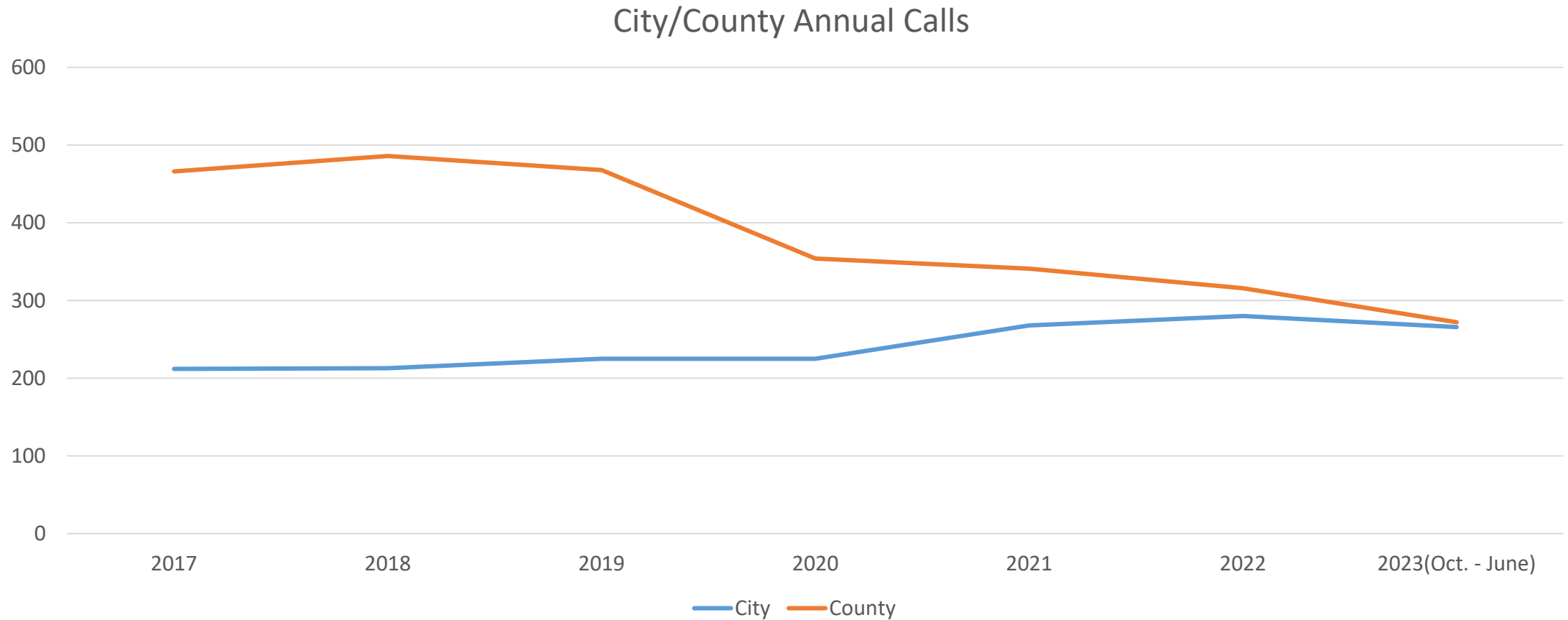
Department...	Defined Budgets						
	2020 - 2021 Total Budget	2020 - 2021 Total Activity	2021 - 2022 Total Budget	2021 - 2022 Total Activity	2022 - 2023 Total Budget	2022 - 2023 YTD Activity	Preliminary 2023 - 2024
<b>Expense</b>							
<b>Fund: 001 - GENERAL FUND</b>							
<b>Category: 52 - Public safety</b>							
<b>Department : 5050 - Fire Department</b>							
510 - Salaries and Wages	282,831.00	269,659.55	283,981.00	286,084.71	310,246.00	222,013.36	327,861.00
520 - Benefits	63,454.00	58,730.53	171,577.00	167,056.44	173,075.00	42,495.10	176,961.00
530 - Contractual Services	6,037.00	6,518.75	6,187.00	10,459.25	6,187.00	28,741.50	6,187.00
540 - Operating Expenditures	73,974.00	60,624.24	77,637.00	72,256.72	89,230.00	51,715.88	102,518.00
550 - Repair and Maintenance	40,000.00	76,617.01	43,000.00	57,372.43	50,000.00	41,008.51	59,000.00
560 - Capital Outlay	225,881.00	220,384.82	44,000.00	53,041.63	124,750.00	22,861.81	356,800.00
<b>Department : 5050 - Fire Department Total:</b>	<b>692,177.00</b>	<b>692,534.90</b>	<b>626,382.00</b>	<b>646,271.18</b>	<b>753,488.00</b>	<b>408,836.16</b>	<b>1,029,327.00</b>

Fire Department	Department #	Account Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	TOTAL	Funding Source
Cascade System	5050	564000											\$ -	
Command Vehicle	5050	564000											\$ -	
Thermal Imaging Camera	5050	564000	\$ 8,500.00			\$ 8,500.00							\$ 17,000.00	
Bunker Gear	5050	564000								\$ 26,400.00			\$ 114,400.00	
SCBA replacements	5050	564000							\$ 34,000.00				\$ 34,000.00	
Jaws of Life	5050	564000	\$ 12,700.00					\$ 28,000.00					\$ 40,700.00	
Rescue 1	5050	564000											\$ -	
Ice Machine	5050	564000					\$ 6,000.00						\$ 6,000.00	
Brush Truck Rebuild	5050	564000								\$ 30,000.00			\$ 30,000.00	
Drone	5050	564000			\$ 6,500.00								\$ 6,500.00	
Radio Equipment	5050	564000				\$ 350,000.00							\$ 350,000.00	
Rescue 2	5050	564000	\$ 260,000.00										\$ 260,000.00	
Engine 8	5050	564000		\$ 600,000.00									\$ 600,000.00	
Ladder 9	5050	564000					\$ 950,000.00						\$ 950,000.00	
Engine 12	5050	564000							\$ 400,000.00				\$ 400,000.00	
Tanker 4	5050	564000											\$ -	
1200 gallon deck gun	5050	546000	\$ 11,000.00										\$ 11,000.00	
Training Room	5050	546000	\$ 16,350.00										\$ 16,350.00	
Hose Replacement	5050	564000		\$ 6,200.00		\$ 6,200.00		\$ 6,200.00		\$ 6,200.00				
<b>Totals</b>	City cost = 1/3 of total		<b>\$ 308,550.00</b>	<b>\$ 606,200.00</b>	<b>\$ 6,500.00</b>	<b>\$ 364,700.00</b>	<b>\$ 956,000.00</b>	<b>\$ 34,200.00</b>	<b>\$ 434,000.00</b>	<b>\$ 62,600.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,835,950.00</b>	

City Funds \$739,843.50  
County Funds \$1,502,106.50

Five Year Sum \$2,241,950.00

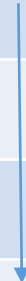
# Clewiston Volunteer Fire Department



# County Support of Fire Department Budget

- Estimated Funding - \$593,394
- The Funding Level is a Percentage of the Expense Based on a 5 Year Rolling Average of City/County Calls
- The 5 Year Rolling Average for County Calls has been Decreasing Year to Year
- The 5 Year Rolling Average of Total Calls Per Year has been Between 600-652 Year to Year

Fiscal Year	Percentage of Funding	Variance from Year to Year
2020	67%	0%
2021	66.5732	.4268
2022	64.5851	1.9881
2023	61.4428	3.1423
2024 (Oct. - June)	57.6487%	3.7941%





# Consideration of Special Assessment to Fund City Portion of Fire Services Expense

- Fire Assessment Report Obtained
- Report Utilized 3 Year Average of Projected Expense for Fiscal Years 2024-26 to Determine Amount to Assess
- 3 Year Average of Projected Expense = \$393,902
- Projected Expense includes \$35,168 Each Year for Administrative Costs (includes fees from Property Appraiser & Tax Collector)
- Includes \$10,000 for Contingencies

# Consideration of Special Assessment to Fund City Portion of Fire Services Expense

- Utilizes 38.6% as City Portion of Total Fire Services Expense
- Assumes Receipts from Municipal Insurance Tax will totally fund City Portion of Unfunded Pension Liability (FY 2023 - \$41,574)
- Includes \$106,500 each Year for Debt Service to Fund Capital Needs
- Expresses Capital Portion of Funding should be Maintained in a Separate Capital Appropriations Account restricted to Fire/Rescue Services Only

# Consideration of Special Assessment to Fund City Portion of Fire Services Expense

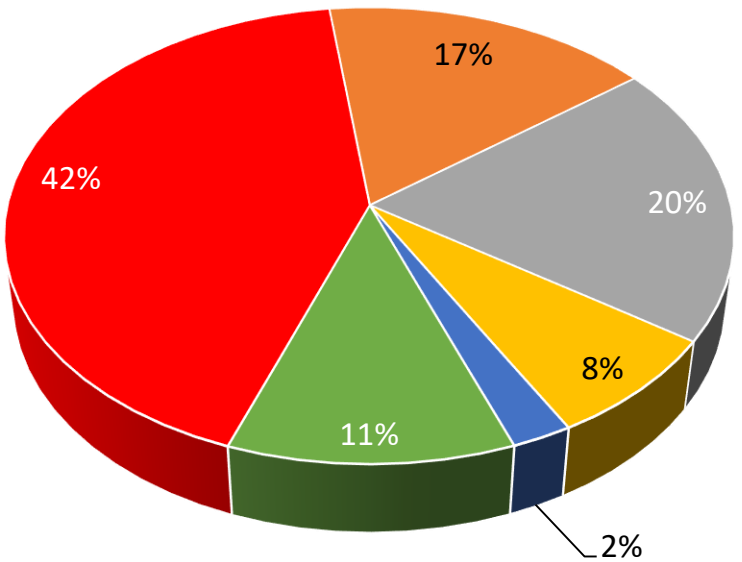
2024 Proposed Budget Utilizing Assumptions	2024 Budget Projection included in Fire Assessment Report
\$369,643	\$362,705

# Consideration of Special Assessment to Fund City Portion of Fire Services Expense

Millage/Budget	Amount
1 Mill	\$350,283
1.0552 Mills	369,618
2024 Proposed Budget with Assumptions	\$369,643

# Community Development

2023-2024 Proposed Budget



- Salaries & Wages
- Benefits
- Contractual Services
- Operating Expenditures
- Repair & Maintenance
- Capital

Public Safety – Community Development	2021-2022 Budget	2021-2023 Budget	2022-2024 Proposed Budget	Variation
Salary & Wages	110,489	114,743	129,582	14,839
Benefits	46,207	44,960	50,553	5,593
Contractual Services	36,000	61,000	61,000	0
Operating Expenditures	19,092	21,257	22,800	1,543
Repair & Maintenance	19,000	7,258	7,258	0
Capital	0	44,119	34,250	-9,869
Transfers	0	0	0	0
<b>TOTAL</b>	<b>230,788</b>	<b>293,337</b>	<b>305,443</b>	<b>12,106</b>

Employee Data	
Full-time	2.5



City of Clewiston  
 Proposed Budget  
 Fiscal Year 2023-2024

## Community Development

Salaries and Wages		2022-2023 Budget	2023-2024 Proposed	Variation
001-1075-512000	Regular Salaries	111,671	126,724	15,053
001-1075-512005	Appreciation & 24 Hr.	2,281	1,850	-431
001-1075-514000	Overtime Salaries	791	1,008	217
<b>Totals:</b>		<b>114,743</b>	<b>129,582</b>	<b>14,839</b>

Benefits		2022-2023 Budget	2023-2024 Proposed	Variation
001-1075-521000	Taxes – FICA	8,778	9,913	1,135
001-1075-522000	Retirement Contribution	3,471	4,244	773
001-1075-522500	457 Match	3,350	3,802	452
001-1075-523000	Insurance – Health	25,345	27,889	2,544
001-1075-523001	Insurance – Dental	1,178	1,508	330
001-1075-523002	Insurance – Life	806	914	108
001-1075-523003	Insurance – AD & D	81	91	10
001-1075-524000	Worker’s Compensation	1,337	1,495	158
001-1075-526000	Long Term Disability Ins.	614	697	83
<b>Totals:</b>		<b>44,960</b>	<b>50,553</b>	<b>5,593</b>



City of Clewiston  
 Proposed Budget  
 Fiscal Year 2023-2024

## Community Development

Contractual Services		2022-2023 Budget	2023-2024 Proposed	Variation
001-1075-531200	Engineering Services	26,000	26,000	0
001-1075-534000	Other Contractual Services	35,000	35,000	0
<b>Totals:</b>		<b>61,000</b>	<b>61,000</b>	<b>0</b>

Operating		2022-2023 Budget	2023-2024 Proposed	Variation
001-1075-540000	Travel & Per Diem	2,000	2,200	200
001-1075-540500	Registration/Trng Fees	1,100	1,100	0
001-1075-541000	Telephone	3,250	3,250	0
001-1075-543000	Utilities	4,900	4,900	0
001-1075-545000	Insurance	3,643	4,736	1,093
001-1075-547000	Printing & Binding	1,300	1,200	-100
001-1075-548100	Legal Advertising	400	500	100
001-1075-552500	Uniforms	500	500	0
001-1075-552700	Operating Supplies	2,000	2,250	250
001-1075-554100	Dues & Memberships	664	664	0
001-1075-554200	Subscript. & Publications	1,500	1,500	0
<b>Totals:</b>		<b>21,257</b>	<b>22,800</b>	<b>1,543</b>



City of Clewiston  
 Proposed Budget  
 Fiscal Year 2023-2024

## Community Development

Repair & Maintenance		2022-2023 Budget	2023-2024 Proposed	Variation
001-1075-546100	Maintenance – Buildings	600	600	0
001-1075-546200	Maint. – Mach. & Equip.	6,658	6,658	0
001-1075-546500	Maint. - Vehicles	0	0	0
<b>Totals:</b>		<b>7,258</b>	<b>7,258</b>	<b>0</b>

Capital Requested (Item & Description)	001-1075-563000	Cost
Seal & Paint Parking Lot Area (Carry-over from Fiscal Year 2023)		4,250
Paint & Re-seal Entire Building (Carry-over from Fiscal Year 2023)		15,000
Flooring		15,000
<b>Total:</b>		<b>34,250</b>





City of Clewiston, FL

# Budget Worksheet Account Summary

For Fiscal: 2022 - 2023 Period Ending: 05/31/2023

		2020 - 2021	2020 - 2021	2021 - 2022	2021 - 2022	2022 - 2023	2022 - 2023	Defined Budgets
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	Preliminary 2023 - 2024
<b>Expense</b>								
<b>Fund: 001 - GENERAL FUND</b>								
<b>Category: 52 - Public safety</b>								
<b>Department : 1075 - Protective Services</b>								
<b>SubCategory: 510 - Salaries and Wages</b>								
<a href="#">001-1075-512000</a>	Regular Salaries	104,844.00	104,925.90	108,027.00	109,975.32	111,671.00	78,349.33	126,724.00
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DRAFT 23-24	2023-2024	Re-classify Planning Assistant Position Salaries & Benefits - budget revision of \$10,324						
<a href="#">001-1075-512005</a>	Appreciation & 24 Hr.	945.00	0.00	1,697.00	0.00	2,281.00	0.00	1,850.00
<a href="#">001-1075-514000</a>	Overtime Salaries	742.00	0.00	765.00	0.00	791.00	0.00	1,008.00
<b>SubCategory: 510 - Salaries and Wages Total:</b>		<b>106,531.00</b>	<b>104,925.90</b>	<b>110,489.00</b>	<b>109,975.32</b>	<b>114,743.00</b>	<b>78,349.33</b>	<b>129,582.00</b>
<b>SubCategory: 520 - Benefits</b>								
<a href="#">001-1075-521000</a>	Taxes-FICA	8,150.00	7,846.55	8,452.00	8,181.35	8,778.00	5,835.03	9,913.00
<a href="#">001-1075-522000</a>	Retirement Contribution	6,291.00	6,176.66	6,482.00	4,902.71	3,471.00	2,393.64	4,244.00
<a href="#">001-1075-522500</a>	457 Match	3,145.00	2,675.57	3,241.00	2,745.14	3,350.00	1,955.24	3,802.00
<a href="#">001-1075-523000</a>	Insurance-Health	23,551.00	23,600.03	24,137.00	24,235.94	25,345.00	17,950.68	27,889.00
<a href="#">001-1075-523001</a>	Insurance - Dental	1,257.00	1,249.66	1,178.00	1,176.05	1,178.00	833.02	1,508.00
<a href="#">001-1075-523002</a>	Insurance - Life	594.00	606.82	752.00	750.30	806.00	508.56	914.00
<a href="#">001-1075-523003</a>	Insurance - AD & D	74.00	74.34	75.00	75.11	81.00	50.88	91.00
<a href="#">001-1075-524000</a>	Worker's Compensation	5,336.00	5,153.00	1,296.00	1,192.00	1,337.00	888.00	1,495.00
<a href="#">001-1075-526000</a>	Long Term Disability Ins.	577.00	578.18	594.00	595.91	614.00	409.52	697.00
<b>SubCategory: 520 - Benefits Total:</b>		<b>48,975.00</b>	<b>47,960.81</b>	<b>46,207.00</b>	<b>43,854.51</b>	<b>44,960.00</b>	<b>30,824.57</b>	<b>50,553.00</b>
<b>SubCategory: 530 - Contractual Services</b>								
<a href="#">001-1075-531200</a>	Engineering Services	1,000.00	525.00	1,000.00	1,725.00	26,000.00	12,185.00	26,000.00
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DRAFT 23-24	2022-2023 & 2023-2024	Includes update to Comp Plan						

Budget Worksheet

For Fiscal: 2022 - 2023 Period Ending: 05/31/2023

Defined Budgets

		2020 - 2021 Total Budget	2020 - 2021 Total Activity	2021 - 2022 Total Budget	2021 - 2022 Total Activity	2022 - 2023 Total Budget	2022 - 2023 YTD Activity	Preliminary 2023 - 2024
<a href="#">001-1075-534000</a>	Other Contractual Serv	49,772.00	36,950.87	35,000.00	43,733.73	35,000.00	21,734.67	35,000.00
<b>SubCategory: 530 - Contractual Services Total:</b>		<b>50,772.00</b>	<b>37,475.87</b>	<b>36,000.00</b>	<b>45,458.73</b>	<b>61,000.00</b>	<b>33,919.67</b>	<b>61,000.00</b>
<b>SubCategory: 540 - Operating Expenditures</b>								
<a href="#">001-1075-540000</a>	Travel & Per Diem	1,300.00	1,778.66	2,000.00	2,156.05	2,000.00	1,072.65	2,200.00
<a href="#">001-1075-540500</a>	Registration/Trng Fees	1,100.00	1,228.60	1,100.00	958.75	1,100.00	949.00	1,100.00
<a href="#">001-1075-541000</a>	Telephone	1,500.00	2,424.22	1,500.00	3,216.74	3,250.00	2,066.72	3,250.00
<a href="#">001-1075-543000</a>	Utilities	4,900.00	4,260.00	4,900.00	4,592.72	4,900.00	2,649.54	4,900.00
<a href="#">001-1075-545000</a>	Insurance	2,814.00	2,820.00	3,228.00	3,228.00	3,643.00	2,128.00	4,736.00
<a href="#">001-1075-547000</a>	Printing & Binding	1,300.00	527.14	1,300.00	227.39	1,300.00	0.00	1,200.00
<a href="#">001-1075-548100</a>	Legal Advertising	400.00	318.24	400.00	348.84	400.00	895.76	500.00
<a href="#">001-1075-552500</a>	Uniforms	500.00	429.23	500.00	0.00	500.00	421.83	500.00
<a href="#">001-1075-552700</a>	Operating Supplies	2,000.00	2,057.87	2,000.00	1,786.41	2,000.00	1,816.92	2,250.00
<a href="#">001-1075-554100</a>	Dues & Memberships	664.00	615.06	664.00	185.00	664.00	320.00	664.00
<a href="#">001-1075-554200</a>	Subscript. & Publications	1,500.00	1,125.62	1,500.00	0.00	1,500.00	79.75	1,500.00
<b>SubCategory: 540 - Operating Expenditures Total:</b>		<b>17,978.00</b>	<b>17,584.64</b>	<b>19,092.00</b>	<b>16,699.90</b>	<b>21,257.00</b>	<b>12,400.17</b>	<b>22,800.00</b>
<b>SubCategory: 550 - Repair and Maintenance</b>								
<a href="#">001-1075-546100</a>	Maintenance - Buildings	600.00	547.20	15,000.00	684.63	600.00	378.49	600.00
<a href="#">001-1075-546200</a>	Maint.-Mach. & Equip.	4,000.00	2,290.12	4,000.00	2,395.86	6,658.00	1,006.02	6,658.00
<a href="#">001-1075-546500</a>	Maint. - Vehicles	500.00	0.00	0.00	0.00	0.00	0.00	
<b>SubCategory: 550 - Repair and Maintenance Total:</b>		<b>5,100.00</b>	<b>2,837.32</b>	<b>19,000.00</b>	<b>3,080.49</b>	<b>7,258.00</b>	<b>1,384.51</b>	<b>7,258.00</b>
<b>SubCategory: 560 - Capital Outlay</b>								
<a href="#">001-1075-563000</a>	Improvements O/T Bldgs.	0.00	0.00	0.00	0.00	19,250.00	0.00	34,250.00

Budget Notes

Budget Code

DRAFT 23-24

Subject

2022-2023/2023-2024

Description

1. Seal and paint parking lot area - \$4,250
2. Paint and reseal entire building - \$15,000 (FY 2022 carry-over)
3. Flooring - \$15,000

1 & 2 - 2023 carry-over

Budget Worksheet

For Fiscal: 2022 - 2023 Period Ending: 05/31/2023

Defined Budgets \_\_\_\_\_

	2020 - 2021 Total Budget	2020 - 2021 Total Activity	2021 - 2022 Total Budget	2021 - 2022 Total Activity	2022 - 2023 Total Budget	2022 - 2023 YTD Activity	Preliminary 2023 - 2024
<a href="#">001-1075-564000</a> Machinery & Equipment	7,520.00	5,516.37	0.00	0.00	24,869.00	0.00	
<b>SubCategory: 560 - Capital Outlay Total:</b>	<b>7,520.00</b>	<b>5,516.37</b>	<b>0.00</b>	<b>0.00</b>	<b>44,119.00</b>	<b>0.00</b>	<b>34,250.00</b>
<b>Department : 1075 - Protective Services Total:</b>	<b>236,876.00</b>	<b>216,300.91</b>	<b>230,788.00</b>	<b>219,068.95</b>	<b>293,337.00</b>	<b>156,878.25</b>	<b>305,443.00</b>
<b>Category: 52 - Public safety Total:</b>	<b>236,876.00</b>	<b>216,300.91</b>	<b>230,788.00</b>	<b>219,068.95</b>	<b>293,337.00</b>	<b>156,878.25</b>	<b>305,443.00</b>
<b>Fund: 001 - GENERAL FUND Total:</b>	<b>236,876.00</b>	<b>216,300.91</b>	<b>230,788.00</b>	<b>219,068.95</b>	<b>293,337.00</b>	<b>156,878.25</b>	<b>305,443.00</b>

**Group Summary**

Department...	2020 - 2021	2020 - 2021	2021 - 2022	2021 - 2022	2022 - 2023	2022 - 2023	Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	Preliminary 2023 - 2024 DRAFT 23-24
<b>Expense</b>							
<b>Fund: 001 - GENERAL FUND</b>							
<b>Category: 52 - Public safety</b>							
<b>Department : 1075 - Protective Services</b>							
510 - Salaries and Wages	106,531.00	104,925.90	110,489.00	109,975.32	114,743.00	78,349.33	129,582.00
520 - Benefits	48,975.00	47,960.81	46,207.00	43,854.51	44,960.00	30,824.57	50,553.00
530 - Contractual Services	50,772.00	37,475.87	36,000.00	45,458.73	61,000.00	33,919.67	61,000.00
540 - Operating Expenditures	17,978.00	17,584.64	19,092.00	16,699.90	21,257.00	12,400.17	22,800.00
550 - Repair and Maintenance	5,100.00	2,837.32	19,000.00	3,080.49	7,258.00	1,384.51	7,258.00
560 - Capital Outlay	7,520.00	5,516.37	0.00	0.00	44,119.00	0.00	34,250.00
<b>Department : 1075 - Protective Services Total:</b>	<b>236,876.00</b>	<b>216,300.91</b>	<b>230,788.00</b>	<b>219,068.95</b>	<b>293,337.00</b>	<b>156,878.25</b>	<b>305,443.00</b>
<b>Category: 52 - Public safety Total:</b>	<b>236,876.00</b>	<b>216,300.91</b>	<b>230,788.00</b>	<b>219,068.95</b>	<b>293,337.00</b>	<b>156,878.25</b>	<b>305,443.00</b>
<b>Fund: 001 - GENERAL FUND Total:</b>	<b>236,876.00</b>	<b>216,300.91</b>	<b>230,788.00</b>	<b>219,068.95</b>	<b>293,337.00</b>	<b>156,878.25</b>	<b>305,443.00</b>

Building Department	Department #	Account Number	2023-2024	2024-2025	2025-2026	2025-2026	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	TOTAL	Funding Source
Wide Format Scan and Print System	1075	564000											\$ -	
New Roof	1075	562000								\$ 35,000.00			\$ 35,000.00	
New Copier	1075	564000					\$ 25,000.00						\$ 25,000.00	
<b>Totals</b>			\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ -	\$ -	\$ 35,000.00			\$ 60,000.00	

**Five Year Sum \$25,000.00**